

University of Wales Trinity Saint David

UNRESTRICTED Minutes of the virtual meeting held at 11.25 on Thursday 30 March 2023 via Zoom

Present:

Venerable Randolph Thomas (Chair)
 Justin Albert
 Emlyn Dole
 Professor Kyle Erickson
 Taya Gibbons
 Professor Medwin Hughes
 Rowland Jones
 Timothy Llewelyn
 Arwel Ellis Owen
 Dr Conny Matera Rogers

Victoria Provis
 Emlyn Schiavone
 Dr Liz Siberry
 Dr Peter Spring
 Maria Stedman
 Dr Kerry Tudor

UW Observer
 Nigel Roberts

In attendance:

Sarah Clark, Clerk to Council
 Rebecca Doswell, Head of Policy and Planning
 Professor Elena Rodriguez-Falcon, Deputy Vice-Chancellor
 Professor Dylan Jones, Deputy Vice-Chancellor

Steve Baldwin, Director of Resources and Business Planning
 Gavin Bessant, Director of Financial Services
 Jane O'Rourke, Executive Director of Human Resources
 Lynwen Davies (Translator)
 Rebecca Doswell (Head of Policy and Planning)
 Margaret Williams (Secretary)

Minute Number	Main discussion points	Action/decision
23.20 Apologies for absence	Council RECEIVED apologies for absence from Siwan Davies, Uzo Iwobi, Vanessa Liverpool, Geraint Roberts and Dr Andrew Cornish.	

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23.21 Declarations of interest	Council RECEIVED the Declarations of Interest as noted in the Clerk's report (CO512).	
23.22 Coleg Sir Gar Board report	This is a RESTRICTED item and reported within the restricted minutes of the meeting.	
23.23 RPC report	<p>Council RECEIVED the report of the Resources and Performance Committee meeting held on 6 March 2023 (CO513).</p> <p>The Chair of the RPC reported on the discussion relating to retention. Members noted in this context that Council had approved the Academic Success Strategy which outlined operational activity to enhance performance in this area.</p> <p>Council APPROVED RPC's recommendations in respect of pension schemes as follows:</p> <ul style="list-style-type: none"> • that in regard to the LGPS (Swansea), the University adopted a three step proposal outlined by officers which had no additional cost to the default position at a total increased cost over three years of £521,639. This would aim to provide predictability to the scheme and removing the risk of a high final exit liability; • to adopt a changing in the weighting of investments held in the UWSS and UWLPS in house schemes as recommended by the Trustees of the UWLPS/UWSS 	
23.24 Strategic Plan annual monitoring report	Council CONSIDERED the Strategic Plan annual monitoring report 2021/22(CO514)	
23.25 KPI monitoring report	Council CONSIDERED the KPI monitoring report (CO515).	
23.26 .Financial and cashflow report	<p>Council CONSIDERED the Financial and cashflow report (CO516)</p> <p>The Director of Financial Services presented an update on the forecast performance for UWTSD for the year to July 2023.</p> <p>The DFS reported that generally the University was in a good position. He referred to the income challenge arising from first quarter student income which was largely driven by a significant volume (and value) of student withdrawals processed in the period that related to prior year teaching periods and</p>	

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	<p>therefore income. There was a significant increase in the bad debt provision at July 2022 that was made to mitigate this emerging issue.</p> <p>The DFS reported that with in-year intakes forecast at the forecast level and savings continuing in both non pay spend and payroll (through timing of recruitment) the University remained forecast to deliver a surplus of c£5m for the year with a current shortfall in cash performance forecast anticipated to be managed through the second half of the year back towards the budget position.</p> <p>The DFS noted that there were no additional risks to report at the current stage on 2022/23 performance, noting that the actual recruitment in term 3 along with focus on student retention was key to delivery of the surplus.</p> <p>The DFS reported that focus had now switched to the budget process for 2023/24. Key risks in utilities, general inflation and pay awards existed for future years and would be managed appropriately.</p> <p>The DFS referred to capital revenue from HEFCW and noted that it would be lower than expected.</p> <p>The DFS referred to costs and noted savings in pay costs against the budget. Expenditure was due to increase by the end of July but the cost profile would remain as expected.</p> <p>The DFS referred to the pay negotiations and reported that they had been concluded on a average 5% pay increase for 2023-24 implemented from February. The forecast had included a 2% increase but the University was more than able to cover the addition increase. The EDHR reported that an 8% increase had been awarded to those on the lower end of the pay scale in light of the cost of living increases.</p>	
23.27 Minutes of the meetings held on 26/01/23 and 06/03/23	Council APPROVED the Minutes of the meetings held on 26 January 2023 and 6 March 2023 (CO517).	
23.28 Annual Modern Slavery and Human Trafficking Statement	Council APPROVED the Annual Modern Slavery and Human Trafficking Statement (2021/22) (CO518).	
23.29 Academic Committee report	Council RECEIVED the report of the Academic Committee meeting held on 8 March 2023 (CO519).	

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23.30 Welsh Language Strategy	Council APPROVED the Welsh Language Strategy (CO520).	
23.31 NGC report	Council CONSIDERED the report of the Nominations and Governance Committee meeting held on 16 March 2023 (CO521) Council APPROVED the appointment of Nigel Roberts as a member of UWTSD Council with immediate effect, with a period of office coterminous with his appointment as a member of the UW Council.	
23.32 Senate report	Council CONSIDERED the report of the Senate meeting held on 15 February 2023 (CO522).	
23.33 Professor of Practice nominations	Council CONSIDERED and APPROVED the nominations for Professors of Practice (CO523).	
23.34 Audit and Risk Committee report	Council RECEIVED the report of the Audit and Risk Committee meeting held on 9 February 2023 (CO524)	
23.35 Estates Committee report	Council RECEIVED the reports of the Estate Committee meetings held on 18 January 2023 and 15 March 2023 (CO525) (CO526).	
23.36 Remuneration matters	Council RECEIVED the report of the Remuneration Committee meeting held on 2 March 2023 (CO527).	
23.37 Remuneration Committee annual report	Council RECEIVED the Remuneration Committee annual report (CO528).	
23.38 CMA compliance update	Council RECEIVED the CMA compliance update (CO529).	
23.39 Use of University Seal	Council RECEIVED the report on the use of the University Seal (CO530).	
23.40 Declarations of interest	No additional conflicts of interest were reported during the meeting.	
23.41 Date of the next meeting	The next meeting would be held on 7 July 2023..	

Meeting terminated 12.50