**** **APPENDIX PL5**

**Approval Process for New Exchange/Mobility Partnerships**

All international mobility partnerships are reviewed annually to consider their effectiveness. Student feedback will form part of such a review. Partnerships may be terminated as a result of such a review by the Wales Global Academy.

Site visits are carried out as appropriate in order to evaluate quality of learning, logistical and pastoral support and to maintain good partner relations. This site visit can be carried out by a member of academic, administrative or support staff provided that they are briefed on the requirements of the visit. The Wales Global Academy should be made aware of any site visit prior to it being undertaken. Reports of visits will come to the Mobility Board.

**Partnership Information for exchange and outward mobility:**

|  |  |
| --- | --- |
|  **Proposed partner**   |   |
| **Proposed partner website** |  |
| **Proposed Linked Subject Areas** |   |
| **Academic Discipline(s)/ Institutes linked to proposal**  |   |
| **Proposed type of collaboration**  | [ ] Exchange | [ ] Summer Programme | [ ] Volunteering Opportunities | [ ] Work placement opportunities |
| Comments (including language of delivery if not English/Welsh) |
| **Risk Score and overall risk (use table below)** |  |

**Partnership proposal**

|  |  |
| --- | --- |
| **Rationale for working with this partner**  |   |
| **Is this opportunity likely to be a genuinely reciprocal partnership which is in line with the strategic aims of objectives of the Global Education Strategy and the international mobility schemes that the University is part of?** |   |
| **Do the facilities, resources, and student support arrangements at the proposed partner institution meet our standards?** |   |
| **Potential benefits to UWTSD staff and students** |   |

 **Confirmations:**

|  |  |  |
| --- | --- | --- |
| **Institute(s) has/have been consulted and supports the proposal** |  [ ]  Yes | [ ]  No  |
| If no, explain why not: |
| **How has the academic quality of the proposed partner institution been checked?** |  [ ]  Yes | [ ]  No  |
| If no, explain why not: |
| **Has a site visit been conducted?** |  [ ]  Yes | [ ]  No  |
| If no, explain why not: |
| **Are there any potential health and safety issues?** |  [ ]  Yes |  [ ]  No |
|  |  |
| If yes, explain: |
| **Has there be an assessment of Student support at the host institution?** |  |
| **Does the partner have shared values to UWTSD, please share information.** |  |
| **Declaration of any conflict, or potential conflict, of interest held by a member of staff at the University, or a wider stakeholder, in relation to the proposed partnership**\* |   |

**PROPOSAL FOR EXCHANGE PARTERN: INITIAL RISK ASSESSMENT**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Area** | **Rating 1** | **Tick** | **Rating 2** | **Tick** | **Rating 3** | **Tick** |
| **Geographic Location of proposed partner** | UK |   | Europe |   | Rest of world |   |
| **County Economic Rating (Euler Hermes Medium-Term Rating)** | AA-A |   | BB-B |   | C-D |   |
| **Political/social climate of location (Amfori BSCI countries risk classification)** | Average rating 60-100 |   | Average rating 40-60 |   | Average rating 0-40 |   |
| **Safety of location (Drum Cussac security rating)** | No advise issued against travel in host country |   | Advice issued against travel in host country but not in/near region where proposed partner is based |   | Advice issued against all travel in host county  |   |
| **External academic regulatory requirements** | Has a national quality assurance agency with strong comparability with the UK |   | Has a national quality assurance agency with some comparability with the UK |   | Has no national quality assurance agency/has a quality assurance agency with limited comparability with the UK |   |
| **Freedom of speech Framework** (Reporters without Borders Freedom Index) | Average rating 0-25 |   | Average rating 25-36 |   | Average rating 37-100 |   |
| **Partner status** | Publicly funded UG and PG/ university |   | Publicly funded UG only |   | Privately funded |   |
| **Nature of link** | Staff mobility  |   | Student group mobility |   | Semester abroad  |   |
| **Student language** | English/Welsh first language |   | UK based English 2nd language |   | OS English 2nd language |   |
| **Initial view of partner staffing** | Stable and well provided |   | Relatively small and/or possible issues about turnover |   | Unknown, or potentially more serious issues |   |
| **Initial view of partner resources** | Large and well resourced |   | Small but well resourced |   | Unknown, or potentially more serious issues |   |
| **Subtotals** |   |   |   |   |   |   |
|  |   | x1= |   | x2= |   | x3= |

**TOTAL SCORE**......................................

**OVERALL LEVEL OF RISK: Low risk: 15-29; Medium risk: 30-36; High risk: 37-45**

\* It is important to declare any interest that could be linked to the potential partnership that staff, or members of their family, may have that might give the appearance of a conflict, even where no actual conflict exists. This could include financial interest or non-financial interest benefit or advantage, such as the enhancement of an individual’s career, education or professional reputation or access to privileged information or facilities.